

HARVEY PUBLIC LIBRARY DISTRICT

REMOTE REGULAR BOARD MEETING FROM THURSDAY, AUGUST 12, 2021

Meeting Minutes

Thursday, August 12, 2021

6:30pm

1. CALL TO ORDER

The Regular Board Meeting was called to order at 6:30pm.

Secretary Morgan, read the Roll Call.

2. Roll Call

Present: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice President Patterson, President Price

Absent: Trustee Garcia, Treasurer Nesbitt

3. INVOCATION

Director Menzies did the Invocation.

4. APPROVAL OF JUNE 10TH, JULY 8TH, & JULY 13TH

President Price made a motion to approve the June 10th, July 11th, and July 13th meeting minutes.

Seconded: Trustee McCaskill

Roll Call

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice President Patterson, President Price

5. APPROVAL OF BILLS

President Price made a motion to approve the bills.

Seconded: Trustee McCaskill

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, President Tamika Price

Nays: Vice President Patterson

6. CORRESPONDENCE/ANNOUNCEMENT

President Price announced that the library will be hosting its Back 2 School Curbside Event at the end of the month. She also wanted to call attention to our Universal Class Program that the library is now offering to our patrons.

Vice President Patterson thank the library, the district's board and the director for the kind response that was given to her sister in-law, Sheila Patterson who passed recently.

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Secretary Morgan announced the Harvey's Shred Day was going to be on August 14th. The City of Markham will be hosting their Back to School Event this Saturday as well. Games, Face Painting, Giveaways and School Supplies will be given out. This is while supplies last.

A Cruise Night Event will be held on August 28th in South Holland. Antique and exotic vehicles will be on display. Live music and vendors will also be at the event.

Trustee Williams announced that she plans to call the first Planning and Development Meeting before next month's schedule board meeting. The time is at 5:30pm. She also announced that Second Ward Marshawn Tolbert was having his Back to School Block Party at Lowell School on August 14th.

7. TREASURER'S REPORT

President Price acknowledged Treasurer Nesbitt for all her effort coming into the library and signing the checks despite the personal challenges she is currently facing.

President Price read the Treasurer Report in the absent of Treasurer Nesbitt.

8. DIRECTOR'S REPORT

Director Menzies mentioned that a pandemic policy has been developed for the Harvey Public Library District in which Attorney Jarad has in her possession. The draft will be waiting for the board's approval at the September regular board meeting.

Because of a glitch with the post Tribune, the Daily South Town, the public hearing for the Annual Appropriation Budget Ordinance has been changed. That publication requires and demands by statues a thirty day notice. A representatives from the publication admitted that they have had errors in our publication. They promised a confirmation today and it will be published this Saturday. If it is published on Monday, we will be in good time. Director Menzies asked for a secondary paper, South Suburban News to publish the ordinance which will comply with the statue. The new public hearing date is Thursday, September 16th at 6:00pm.

President Price asked Director Menzies to expound on quotes to replace the copier and the webservers. Director Menzies stated, "we have had a five years lease with Proven and Leaf. We've gotten better quotes from IT Solutions, & Impact Solutions. Director Menzies recommendation is to get out of this contact with Proven and go with Impact Solutions. The contract with Proven ends in November 2021."

With the servers, we purchased the SSL certificates which secures the webservers. We are working with a 2003 server. As you may recall, we lost the server due to power failure. All of the equipment is at the end of life. The files are too old to except the certificate.

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Trustee McCaskill stated to Director Menzies that in the past, they were getting the Profit & Loss Statement in their packet. Also include the Reconciliation in our board packet.

9. OLD BUSINESS-None

10. NEW BUSINESS

A) Tax Practitioner

Director Menzies started by saying, “We’ve reached out to our former auditors to recollect some of the information that may have been destroyed. O’Neill & Gassardo has communicated with us. They specializes in this tax situation. Director Menzies suggested a recommendation that the board formerly engages them for the purpose of going between us and the IRS. Their office stated we don’t owe those taxes. Their fees are three thousands to five thousands range.

Attorney Jarad stated that O’Neill & Gassardo will be representing the district relative to the unpaid federal unpaid payroll taxes.

President Price made the motion to engage O’Neill & Gassardo as our Tax Practitioner for the cause of the lien stated the amount that are presented by the IRS.

Seconded: Trustee McCaskill

Roll Call

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice President Patterson, President Price

Motion passed

B) November Board Meeting Reschedule

Director Menzies stated, “because the library will be closed Thursday, November 11th due to Veteran’s Day, Director Menzies suggested that the meeting be held on Tuesday, November 9th at 6:30pm. A Special Meeting will be held Tuesday in the place of Thursday, Regular Board Meeting.”

11. AUDIENCE PARTICIPATION

Director Menzies stated there were no emails and no one was in the chat. But we did receive a notification from Jerelene Harris.

Jerlene Harris asked, “if the June 10th, July 11th, and July 13th board meeting minutes will be posted on the library’s webpage for review?” And, do we know the last time the Tax Practitioners were auditors for us? Is the finance committee meeting on the 9th of

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November at 6:00pm? Will that change? It's been said that it's going to be on the second Tuesday of the month."

President Price responded by saying that it will remain the same at 6:00pm.

Jerelene Harris stated if the meeting is going to be the second Tuesday in September, that's the 14th. After the board meeting.

President Price corrected her response and said, "the meeting will be held the Tuesday prior to the board meeting. President Price asked Trustee McCaskill when is the financial committee held?"

Trustee McCaskill responded by saying. "that it's held on the Tuesday before the board meeting."

President Price asked Director Menzies if the minutes would be published to the website?

Director Menzies responded by saying "yes." Once they have been approved.

12. CLOSED SESSION

President Price made the motion to go into Closed Session for Litigation, when an action against, affecting or on behalf of the particular has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the findings shall be recorded and entered into the minutes of the closed meeting, under 5 ILCS 120/2(c)(11).

Seconded: Trustee Williams

Closed Session began at 7:13pm

Closed Session ended at 7:30pm

Roll Call

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice President Patterson, President Price

Motion passed

President Price made the motion to return to Open Session on Thursday, August 12, 2021.

Seconded: Trustee McCaskill

Roll Call

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice President Patterson, -no response, President Price

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13. ADJOURNMENT

President Price made the motion to adjourn Thursday, August 12, 2021 meeting.

Seconded: Secretary Morgan.

Roll Call

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice President Patterson-
no response, President Price