

HARVEY PUBLIC LIBRARY DISTRICT

NOTICE OF RESCHEDULED FINANCE COMMITTEE OF THE WHOLE

Wednesday, August 19, 2020

MEETING MINUTES

Notice is hereby given that the Board of Library Trustees of the Harvey Public Library District as a **Committee of the Whole will hold a Rescheduled Finance Committee Meeting Wednesday, August 19, 2020, at 6:00 p.m.** to discuss financial and accounting matters.

The Board of Trustees will conduct its meeting remotely as authorized by the Governor's Executive Order 2020-07, as extended by Executive Orders 2020-39 issued on May 29, 2020 and 2020-44 issued on June 26, 2020 and the Attorney General's Guidance to Public Bodies during the COVID-19 Pandemic. The Board President, having determined that an in-person meeting is not practical or prudent given the Governor's new Disaster Declaration issued on June 26, 2020 (Executive Order No. 2020-44), a quorum of Board members will not be physically present for the meeting but will instead be participating remotely via an online virtual meeting platform. At least one member of the public body or the Interim Director will be physically present at the regular meeting location.

In lieu of in-person public comments, members of the public may submit written public comments in advance of and during the meeting via email to the Interim Director at amcbride@harvey.lib.il.us. A link to the Interim Director's email address is also available directly on the District's website. All public comments will be read aloud by the Interim Director during the public comment portion of the meeting as designated on the Agenda.

AGENDA

Call To Order: 6:00PM

Roll Call

Present: Trustee Mauzkie Ervin, Trustee Jerlene Harris, Treasurer JoAnn Nesbitt, President Roberta Patterson

Absent: Vice President Tamika Price, Secretary Charwana Morgan, Trustee William Whitaker

DISCUSSION OF BILLS, INVOICES AND OTHER FINANCIAL/ACCOUNTING MATTERS

Trustee Jerlene Harris questioned First Merchants bank statement date for July 2020. Interim Director Antonia McBride stated the statement comes directly from the bank and is dated for these purposes July 1 – July 30. The bank's statement was created on August 2 and was received in the library's office after August 2. So the statement covers only the month of July, no changes were made to the statement after July 30, 2020.

Harris asked why invoices were not included in the month's packet; instead a list of bills and amounts due were provided. McBride stated she attended Directors' Training session where she learned invoices are normally not included in Board Packets. She created a bills list, but would provide time for trustees to look at copies of invoices in the library prior to meetings. Harris requested to continue receiving original invoices in her packets. Harris stated her concern about Dawn Avery charging for line dancing classes. McBride stated at every meeting she ensures the

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trustee that Harvey residents are not charged for the class. The virtual class has always been promoted as free to the public, including the class scheduled for August 22, to be hosted onsite.

Harris asked about Attorney Dee Jarad's invoices, which were not in the packet. She did not receive July or August invoices. McBride stated the August invoice was not received in office prior to the meeting and the July invoice was in a previous board packet.

Patterson stated if no further questions, then move to public comment.

PUBLIC PARTICIPATION

No submitted questions.

Patterson called for a motion to adjourn. Treasurer JoAnn Nesbitt made a motion to adjourn the finance committee meeting and was seconded by Trustee Mauzkie Ervin.

ROLL CALL VOTE

Ayes: Ervin, Harris, Nesbitt, and Patterson

Nays:

Absent:

Motion carried.

Adjournment at 6:20pm