

Harvey Public Library District

FINANCE COMMITTEE MEETING OF THE WHOLE

December 12, 2019

Call to Order: President Patterson called to order the Finance Committee of the Whole Meeting of the Harvey Public Library District at 6:19p.m.

Roll Call:

Present: Trustee Mauzkie Ervin, Trustee Jerlene Harris, Treasurer JoAnn Nesbitt and President Roberta Patterson

Absent: Secretary Charwana Morgan, Trustee William Whitaker, Vice President Tamika Price

BILL AND ACCOUNTS

President Roberta Patterson asked if there questions. Trustee Jerlene Harris discussed receiving two board packets late; the second packet after 10:00pm Monday. President Patterson stated it is still earlier than in the past.

Harris said she did not see a revenue disbursement report. President Patterson stated a Special Meeting would be scheduled to discuss the Annual Receipts and Disbursements Report. Patterson added that the report is required to be filed by December 31.

Harris stated she did remember seeing an invoice from TechSoup before and quested the current invoice for \$175. Patterson stated Harris had asked about TechSoup in the past. Interim Director Antonia McBride stated TechSoup is a company used to make purchases at a discount. We purchased items to update computers in the Teen Zone area. Harris said every time she reads the IT report, everything is being upgraded and installed. McBride stated what is being installed are the updates, which is done nearly every week, including spyware. In this instance, hardware was purchased from TechSoup. We are really trying to improve the children's computers to ensure they have the proper equipment to complete homework. Harris stated she did not see on the invoice what was purchased. McBride said a set of 20 hard drives was purchased. Harris questioned the price of 20 hard drives. McBride responded that is why TechSoup is used – for discounts.

Harris stated the withdrawals on the bank statement does not seem to add up. McBride stated withdrawals include checks written and miscellaneous debits. Harris stated she is not seeing 42 withdrawals. She added Flex Room rental information was not in her packet. Harris also asked how many residents participate in programs. Harris asked for general ledger to see what was generated for computers, taken out of the accounts, who was paid. Patterson asked Harris to stick to one thing so her concerns could be addressed; and not grandstand.

Harris asked about flowers purchased. McBride responded she purchased flowers for Secretary Morgan during her hospital stay and flowers for the funeral of former trustee Barbara Fields, all on behalf of the Harvey Library. Harris said tax payer monies should not be used to purchase make individual purchases. Patterson stated flowers have been purchased for deceased trustees and trustees hospitalized.

Harris asked about a purchase for over \$300 from Sam's Club. McBride stated \$383 was an online payment. The invoice was provided in the previous packet.

Patterson asked if there are no public comments, she would request a call for a motion to adjourn. Trustee Mauzkie Ervin made the motion to adjourn and was seconded by Treasurer JoAnn Nesbitt.

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ROLL CALL VOTE

Ayes: Ervin, Harris, Nesbitt, and Patterson

Nays:

Abstain:

Motion carried.

Meeting adjourned at 6:35pm.