



Harvey Public Library District's Board Meeting Minutes

November 9, 2017

Board Meeting

CALL TO ORDER

President Patterson called the meeting to order at 6:40pm.

ROLL CALL

Members Present: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Absent:

Secretary Price made a motion to amend the agenda to add to executive session according to Sec. 2. (c)(3) The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance and was seconded by President Patterson.

Roll Call Vote:

Ayes: Barbara Fields, Tamika Price, William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays: Mauzkie Ervin and Jerlene Harris

Abstain:

Absent:

Motion Carried.

APPROVAL OF LAST MONTH'S MEETING MINUTES

Treasurer Whitaker made a motion to approve previous month's board meeting minutes and was seconded by Vice-President Nesbitt.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt, and Roberta Patterson



Nays:

Abstain:

Absent:

Motion Carried.

APPROVAL OF BILLS AND REVIEW OF ACCOUNTS

Treasurer Whitaker made a motion to approve bills and review of accounts from the previous board meeting and was seconded by Secretary Price.

Roll Call Vote:

Ayes: Mauzkie Ervin, William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays: Barbara Fields, Jerlene Harris, and Tamika Price

Abstain:

Absent:

Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS

Trustee Harris states that she went to WVON and spoke with Dr. Gibson. She states that he will like to come to the library and share with the residents what different scholarships are available. She states that she forgot to bring the packet but hopes that the board will consider a professional coming in to share with students what scholarships are available to them.

Trustee Ervin asked, if this service will be free of charge?

Trustee Harris answered with, yes.

President Patterson announces that Dr. Kisha McCaskill is having a Breakfast with Santa and holiday coat drive at the Harvey Park District. Accepting donations through December 8, 2017, asking that all donations are addressed to the Harvey Park District Administrative Office.

President Patterson reads a letter from a resident addressed to the board president. The letter is about two (2) pages long, it's a letter of appreciation to the library staff and the appearance of the library both interior and exterior.

REPORT OF TRUSTEES/COMMITTEES

A. Building & Grounds

Trustee Ervin states that he will like to thank Mr. Crudup and his staff for completing phase two (2) of getting the grounds together. He states that phase three (3) was also completed and things are looking nice at the Harvey Public Library.



B. Finance

No report.

C. Planning & Development

No report. The committee thanked one (1) of the panelist with a small token. The panelist was Ms. Thomas that spoke at the Planning & Development Committee discussion.

TREASURER REPORT

General Fund-Estimated Amount \$143.75
Gift Account-Estimated Amount \$5,602.89
Special Reserve Account \$22.46
Vendor Account \$59,666.15
Expense Account \$3,914.94
Youth Services Account \$100.00

Attorney Jarad joins the meeting at 7:01pm.

REPORT OF LIBRARY DIRECTOR

WHAT IS HAPPENING IN THE LIBRARY

For the month of November, we are gearing up adult services programs, by tailoring to service oriented community base programs.

HPLD will be hosting a job fair on November 8, 2017 and November 17 from 10am until 2:00pm. Del Monte and FedEx will be hiring on the spot. I will be promoting the job fair on HPLD'S website, and marquee. I will also have the information run on the cable channel.

CEDA Weatherization program will be held on November 1, 2017. There will be different teams coming out to HPLD to discuss:

Family support Services

Auto Repair

Dental Assistance

Employment Services

Housing Counseling

Rental Assistance

Vision Care Program

Aunt Martha's is hosting a job-seeking program on November 8th, and the 15th of 2017. This program will teach people how to fill out online application and how to properly apply for employment.

Turkey Bingo is one of our newest programs. Every year in November, we solicit companies for turkeys to give out to our patrons who participates in our Turkey Bingo program. We do not have a date for this event. I will keep the board informed on the date.



FOOD FOR FINES

For the month of November HPLD will be running Food for Fines program. Patrons can bring in can goods, and non-perishables to the library to erase fines from their record. Food collected by the community will be donated to Thornton Township food program. This program will run the month of November 2017.

DMV

DMV serviced the Harvey community on October 27, 2017 from 10:00am until 2:00pm. HPLD had a great turn out. HPLD had approximately 15 people that used the Department of Motor Vehicle service. I contacted DMV, thanked them personally for their efforts, and asked if they could return for another visit and their responses was yes.

BREAST CANCER AWARENESS

The Breast Cancer Awareness Brunch and Learn was a very successful program we had 60 people in attendance. We had speakers from Ingalls Memorial Hospital Jordan Spivak, UChicago Ingalls memorial Diane Ross, and yoga instructor Pam Kobus. Musical selections by Timothy Coleman an employee for HPLD and Lady Joy and Kaylynn from Bethel Gospel Tabernacle. Survivor's Story from Lori Wilcox and Sheree D. Henry and a host of survivors that shared their deepest personal stories with the community. The speakers educated the community on the importance of a healthy diet, staying fit, prevention, and practicing a healthy life style. HPLD'S menu consisted of a variety of salads, infused water, baked and fried chicken, and low fat cupcakes. The staff and I were conscious in selecting appropriate dishes for this brunch. We received great feedback from the community on how it was such a great program. Next year will be HPLD's third annual breast cancer Brunch and learn and staff and I are hoping to exceed the community expectations yet again, with a variety of speakers and survivor's stories.

AUDIT 2016/2017

I reached out to Lauterbach and Amen to see if the firm would be able to work with the dates that the Board of Trustees requested. Lauterbach and Amen responded with a yes and an engagement letter for the district to sign. General Counsel for HPLD sent Lauterbach and Amen a proposal requesting official responses to the dates. Once I received the official response, I will then sign the Engagement Letter and I asked for Lauterbach and Amen to send me my next steps in performing the Audit. I will keep the board informed as to when we will official start the Audit.

CHANGES IN THE LIBRARY

Daryl Crudup, the facilities manager is the new liaison that will be in charge of booking the flex room space. Antonia McBride will no longer be the liaison of booking the rooms.



Questions were raised by some board members about Audit 2016/2017, Attorney Jarad explained to the board their next steps about getting the audit completed by its deadline.

OLD BUSINESS

Treasurer Whitaker made a motion that the board move to table items A. and D. for lack of a policy in front of the board and was seconded by Trustee Fields.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price,
William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

The board of library trustees decided to have the attorney to draw up resolutions for these agenda items.

A. Discussion of Charging Non-Residents for Various Library Programs

After a brief discussion the board of library trustees decided to table this agenda item until the next regularly scheduled board meeting and this agenda item will be placed back on agenda as an action item.

B. Defining Residency and Special Borrowers (*Discussion*)

After a brief discussion the board of library trustees decided to table this agenda item until the next regularly scheduled board meeting and this agenda item will be placed back on agenda as an action item.

C. Resolution Authorizing and Approving the Sale or Other Disposition of Personal Property of HPLD That is Deemed No Longer Necessary or Useful for Library Purposes (*Action Item*)

Trustee Harris states for a matter of record that she file a FOIA to try and prevent this action today. She states that she will ask again for a review of the comic books.

Trustee Harris states for a matter of record that she have not seen these comic books and asked, if any other trustee has?

Trustee Ervin states that he has physically seen the comic books.

Attorney Jarad read email exchanges between herself and Heritage Auction. She states that she sent the company all the inventory listing all comic books by title. Attorney Jarad states that she received an



email stating that Heritage comic's department head reviewed the list of comic books and responded that these are all 1980's and later comics. She stated that even comic dealers and shop owners would be hesitant to buy this material as they are holding so much of it already. Attorney Jarad stated that the email also included that in order to dispose of these, will try Ebay or even a garage sale type venue. Alternatively, they could be donated.

President Patterson made a motion approving Resolution Authorizing and Approving the Sale or Other Disposition of Personal Property of HPLD That is Deemed No Longer Necessary or Useful for Library Purposes so as to insert thirty-four (34) boxes in the last paragraph and on page two (2) Section two (2) and was seconded by Treasurer Whitaker.

Roll Call Vote:

Ayes: Roberta Patterson

Nays: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price,
and William Whitaker

Abstain: JoAnn Nesbitt

Absent:

Motion Failed.

D. Request for Change in Computer Fees (*Action Item*)

After a brief discussion the board of library trustees decided to table this agenda item until the next regularly scheduled board meeting and this agenda item will be placed back on agenda as an action item.

E. Donating/Sale Items in Storage Unit (*Action Item*)

No Discussion or motion was made on this agenda item.

NEW BUSINESS

A. Discussion of Illinois Standards for Per Capita Grant Requirements

Director Flowers states that one (1) trustee and one (1) staff member must read chapter twelve (12).

B. Approval of Levy Ordinance 2017-5 and Truth And Taxation Certificate of Compliance (*Action Item*)

Attorney Jarad explained to the board of trustees what the Levy Ordinance 2017-5 and Truth and Taxation certificate is and how it affects the district.



Treasurer Whitaker made a motion to approve Levy Ordinance 2017-5 and Truth and Taxation Certificate of Compliance and was seconded by President Patterson.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Tamika Price, William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays: Jerlene Harris

Abstain:

Absent:

Motion Carried.

Executive Session

A. The Appointment, Employment, Compensation, Discipline, or Dismissal of Specific Employee of the Body or Legal Counsel for the Public Body, Including Hearing Testimony on a Complaint Lodged Against an Employee of the Public Body or Against Legal Counsel for the Public Body to Determine its Validity.

Trustee Ervin made a motion to go into executive session at 8:17pm for the purpose of the appointment, employment, compensation, discipline, or dismissal of specific employee of the body or legal counsel for the public body, Including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity as well as the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance and was seconded by Treasurer Whitaker.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, William Whitaker, JoAnn Nesbitt, and Roberta Patterson

Nays:

Abstain:

Absent:

Motion Carried.

The board went into executive session for the purpose of the appointment, employment, compensation, discipline, or dismissal of specific employee of the body or legal counsel for the public body, Including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity as well as the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint



under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.

President Patterson made a motion to come back into regular session at 9:28pm and was seconded by Secretary Price.

Roll Call Vote:

Ayes: Mauzkie Ervin, Barbara Fields, Jerlene Harris, Tamika Price, and Roberta Patterson

Nays:

Abstain:

Absent: William Whitaker, JoAnn Nesbitt

Motion Carried.

AUDIENCE PARTICIPATION (Remarks Limited to 3 Minutes)

Ina Bolling states that she thought that she was going to be asked to go into executive session but wasn't. She states that she feels that she was wrongfully terminated and wasn't given a chance to speak.

President Patterson states that the board did receive the letter that Ina Bolling presented to the board about her termination. She states that her termination falls under the director's day to day capabilities and the personnel committee will analyze the situation and she will be notified.

Almetta Moody states that she was once an employee at the Harvey Public Library District. She states that she was a good employee with no complaints and made a statement to the director about her showing favoritism. Ms. Moody states that the director called her into her office and she stated that said if she said anything to anyone about her she would check her. She states that she told the director she bully and abuse her staff and she gets involved in pettiness. Ms. Moody states that the board is allowing two (2) people in the library to tear it down. She states that the board need to check it out and Director Flowers needs to be checked. Ms. Moody states that Ina Bolling was the hardest working person in the library and stated that she asked, Director Flowers why she didn't grandfather Ina in, and Director Flowers stated that she didn't have a high school diploma. She states that Director Flowers stated that she's friends with the Price's so, she's not getting grandfathered in.

Mr. King states that as Harvey citizens we need to learn some respect, he states that we should start some forgiveness exchange. He states that he finds it offensive some of the things that he sees. Mr. King states that he doesn't have to live in Harvey but lives here by choice because he wants to see this community rebuilt. He states that everyone needs to work together, he asked that the board have their side meetings prior to the actual board meeting night, so that they won't look so badly in public.

