

Trustee Harris, ask if Director Flowers could do a comparative study to see which is a better route when leasing or owning the copiers?

Director Flowers agreed that she would do the study.

President Patterson made a motion to approve the previous month's bills and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, William Whitaker, Tamika Price, Barbara Fields and Roberta Patterson

Nays:

Absent: JoAnn Nesbitt

Motion Carried.

CORRESPONDENCE/ANNOUNCEMENTS

Trustee Harris states that she would like an opportunity to read into record today the May 19, 2015 special meeting that she requested to review the following documents as a new trustee, so that she can have and the other trustees could have a better financial understanding of what's been happening during this fiscal year at the Harvey Public Library District.

President Patterson asks Trustee Harris for clarification on the special meeting and what did she have to discuss?

Trustee Harris states that the special meeting did not take place because there wasn't a quorum but she still would like to read for the record the list of items she requested and she states for the record she had spoken to Director Flowers about obtaining these documents and did not receive them until today.

President Patterson, asks Trustee Harris if Director Flowers had provided her with the documents requested by her?

Trustee Harris states that Director Flowers did provide her with the documents, however; she believes that all the trustees on the board should know what she was asking for. She states that the information wasn't just for her and that it should be announced that it was to inform the whole board.

President Patterson, asks if Trustee Harris had submitted this information to all the members of the board?

Trustee Harris states that she did not, she submitted it to Director Flowers and Director Flowers says that she would reach out to you-President Patterson. She states that this is the time she's asking if President Patterson would allow her to read the list into record.

President Patterson allows Trustee Harris to read into record her list of requested documents.

Trustee Harris states her name and states that she's a newly elected trustee and on May 19, 2015, Trustee Ervin and Trustee Harris asked for a special meeting. She states that they have concerns and would like to present for review.

Trustee Harris reads the list of requested items for review.

May 19, 2015 special meeting request:

- Current certified audit of the Harvey Public Library.
- Current list of employees, their titles, classifications and salary rate.
- Current payroll records.
- Current accounts receivables and payables.
- Current accounts of damaged, stolen and non-returned property of the library with associated monetary values-inventory records of 2014.
- Please allow new trustees to have current Harvey Public Library Policy Manual with all new amendments to this document.
- New Business (C.) Open Meetings Act relative to executive session minutes. How many and over what periods of time were the audio tapes destroyed?
- Trustee Wiley reported to the board the removal from the library the property of comic books valued over \$18,000. Was a police report taken upon discovery of the stolen property? When? Please, show documentation dates of purchase(s) and delivery invoice(s) with description and amounts. By what means of control is used to account for inventory? Please, present.
- On November 13, 2014 (9) Executive Session (B) Christmas Bonus, What was the total bonus allowed and amount given to whom? Present payroll records for November and December 2014.

President Patterson, asks if Trustee Harris was reading from public record on May 19, 2015?

Trustee Harris states that this is what she turned in to Director Flowers for public record for the meeting that did not take place.

Director Flowers states for the record the meeting was scheduled but a quorum wasn't met so the meeting was cancelled.

Vice-President Fields asks about an item on Trustee Harris list. She states that she knew nothing about theft of comic books.

President Patterson states there wasn't a theft of comic books it was only an accusation and reported incorrectly.

REPORT OF THE TREASURER

Director Flowers announces that the General Fund currently ending balance is \$383,919.57, Gift Account \$5,547.75, Special Reserve Account \$22.46, Vendors Account \$44,154.60, Expense Account \$24,344.98 and Youth Services Account \$3414.36.

REPORT OF LIBRARY DIRECTOR

Director Flowers announces that Harvey Public Library has started construction. She states that there has been no complaints about the construction noise in the library.

Director Flowers states that HPLD received a credit for LIMRICC (*Worker's Compensation Insurance*) in the amount of \$32,500.80.

Director Flowers states that Anthony Evans has found full-time work at a well-established company and HPLD will be saying farewell and he will be missed.

Director Flowers states that the Adult and Youth Summer Reading Program theme for this year is Read to the Rhythm.

REPORT OF TRUSTEES/COMMITTEES

A. BUILDINGS & GROUNDS

As stated in the Director's Report.

B. FINANCE

As stated in the Treasurer Report.

C. PLANNING

No Report.

UNFINISHED BUSINESS

Jack Hayes made a recommendation to bid out the demolition project for the Turlington Property.

Vice-President Fields states that the board voted on the proposal presented at the previous board meeting and asks why is it being brought back to the table?

Trustee Ervin states that he could clear up the misunderstanding. He states at the prior meeting Vice-President Fields made a recommendation that the board get two (2) other proposals to go with the one that was presented.

Jack Hayes states that he was given a proposal the night of the previous board meeting and had not gotten a chance to look over it. He states that he did say if the board did decide to go with that proposal contingencies were added to the proposal. 1. Complete removal of basement and foundation. 2. Properly engineered back fill. 3. Prevailing Wage Act.

Vice-President Fields, asks where would the funds come out of for the demolition project?

Jack Hayes states that the funds would come out of the HPLD reserve funds.

Trustee Ervin, asks if any asbestos testing been done on the Turlington property?

Jack Hayes states that asbestos testing have been done by Midwest Asbestos Services Company.

President Patterson made a motion to get three (3) additional bids for the demolition of the Turlington property through FQC and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes:	Mauzkie Ervin, Jerlene Harris, William Whitaker and Roberta Patterson
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Nays:	Barbara Fields and Tamika Price
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Absent:	JoAnn Nesbitt
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Motion Carried.

Attorney Jarad states that the Illinois statues requires the library to comply with the Illinois Prevailing Wage Act and that the Davis Bacon only applies to projects that are federally assisted or federally funded. She states that they are similar but not the same.

NEW BUSINESS

A. Dixmoor Public Library Contract

Trustee Ervin states that there is a clause in the contract that states that HPLD should receive all payments. He believes that # 7 should state that all/100% payments received should be paid to HPLD.

Dixmoor board of trustees introduce themselves, Rose Jackson-Trustee, Arletta Evans-Secretary and Margie Walker-President.

President Patterson made a motion to present the Agreement for Library Services to the Dixmoor Library Board of Trustees and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, William Whitaker, Tamika Price, Barbara Fields and Roberta Patterson

Nays:

Absent: JoAnn Nesbitt

Motion Carried.

B. Approval of Attendance Policy

Trustee Price states that the policy seems to be a little subjective, where it says excellent attendance. It doesn't define what excellent attendance is. She states that the policy on no call/no show is extremely lenient.

Director Flowers explains the attendance policy.

Trustee Price states that the policy on no call/no show is extremely lenient.

President Patterson states that Trustee Price concerns was duly noted and she will sit down with the director and discuss at a later date.

Vice-President Fields, asks if the managers were exempt from the attendance policy?

Director Flowers states that because the managers are on salary, managers could work a total of eighty (80) hours one week and be off the next week according to policy. She states that the managers come in and work a long hour day, then they are allowed to work a short day the following day. It's considered comp-time and that managers will fill out the proper paper work for comp-time then paper work will be placed on file.

Vice-President Fields, asks if the new board of trustees be furnished with the employees schedule and salaries?

President Patterson, asks why do the board need to have this?

Vice-President states that it was given to the board before and that as board members they need to know.

President Patterson states that it comes up on their annual salary review and is part of public record.

Director Flowers states that she provided the newly elected trustees with the published annual receipts and disbursements, salaries have been highlighted and it's published in the local newspaper. She states that employee's records are protected under Illinois State Law Confidentiality Act.

Trustee Harris, asks if there was any trustees related to staff at the library?

Director Flowers states that there is an employee related to a trustee.

Trustee Ervin made a motion to accept Director Flowers Attendance Policy and was seconded by President Patterson.

Roll Call Vote:

Ayes:	Mauzkie Ervin, Jerlene Harris, William Whitaker, Barbara Fields and Roberta Patterson
Nays:	Tamika Price
Absent:	JoAnn Nesbitt

Motion Carried.

C. Appointment of Committees

President Patterson appoints Trustees:

PLANNING & DEVELOPMENT: Trustee Ervin & Vice-President Fields

FINANCE: Trustee Price & Trustee Nesbitt

BUILDINGS & GROUNDS: Trustee Whitaker & Trustee Harris

Trustee Ervin, asks President Patterson if he could suggest switching committees at a later date if the committee that he was appointed to doesn't work for him?

President Patterson agreed to Trustee Ervin's suggestion.

D. Approval of Prevailing Wage Rate Ordinance No. 2015-1

Trustee Ervin made a motion to accept Ordinance No. 2015- 1 and was seconded by President Patterson.

Roll Call Vote:

Ayes:	Mauzkie Ervin, Jerlene Harris, William Whitaker, Tamika Price, Barbara Fields and Roberta Patterson
Nays:	

Absent: JoAnn Nesbitt

Motion Carried.

E. Approval of Non-Resident Library Card Ordinance No. 2015-2

Trustee Ervin made a motion to accept Ordinance No. 2015-2 and was seconded by President Patterson.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, William Whitaker, Tamika Price, Barbara Fields and Roberta Patterson

Nays:

Absent: JoAnn Nesbitt

Motion Carried.

F. Review of ALA Conference with Q&A

Director Flowers states that she placed a check in each of the trustee's packet along with flight information and the itinerary for the conferences.

Vice-President Fields, asks if this was a six (6) day trip? She, asks if there would be something for the trustees to do each day that there gone to San Francisco?

Director Flowers states that she prepared a packet for the trustees and a schedule of all the conferences that will be beneficial to the Trustees are in the packets.

Welcoming Newly Elected Trustees

President Patterson welcomes the newly elected Trustees.

Trustee Harris states for the record she will like to record the correct spelling of her name, JERLENE HARRIS.

Trustee Harris states that there wasn't any executive session minutes added in the packet given to the new board of trustees.

President Patterson states that Director Flowers and herself will do some research and contact ALA to see what they can and cannot do as far as executive session minutes.

Vice-President Fields, ask if the board be notified when the library staff is attending programs outside the library?

President Patterson agreed that the trustees should be notified when HPLD is sponsoring or participating in any programming outside the library.

Director Flowers states that it has been duly noted and the trustees will be contacted in the future.

Trustee Price states for the record that her name was misspelled in the previous board meeting minutes.

Director Flowers apologizes for the misspelling of her name.

AUDIENCE PARTICIPATION

Mr. Nunn states that he have a couple of things to address 1 is in relation to correspondence and announcements. He would like to remind the board that they were elected to do a particular job that means that any information that the board generates they should have a record of it and keep track of it, rather than beat up on the Director. He states that it's similar to flipping over mayor and city council, she's the mayor and the board is city council.

Mr. Price states that the contract was legally voted on in the last board meeting and the funds for the demolition is coming out of the general fund. He states that the proposal was passed with three (3) contingencies and under \$20,000.00 and doesn't have to go out for bid. He congratulates the newly elected trustees. Mr. Price states that he understands that the president and director are responsible for the agenda and would like to know how the demolition proposal got back on the agenda.

President Patterson states that provisions were made at the last meeting, when they submitted their proposal that if the three (3) contingencies were met they will be considered for the bid.

Mr. Price states that this item should have never been back on the agenda after being voted on.

Director Flowers states that Trustee Harris and Trustee Ervin requested a special meeting and that's how it was brought back on the agenda.

Rev. Lester states that the original contract was submitted and approved. He states that his client met the criteria with the three (3) contingencies. He states that the contract was voted on and approved.

Ms. Jones states that Director Flowers is being very lenient with the employees and that the policy needs to be corrected and asks that Director Flowers take it into consideration her suggestion.

Mr. Clark states that the Turlington property used to be Harvey's mayor house and there may be some old memorabilia left behind. He congratulates the new board of trustees.

President Walker of the Dixmoor board of trustees congratulates the newly elected trustees and invites Director Flowers and HPLD board of trustees to their next board meeting.

Mr. Mitchell-architect states that he's proud to see the library still up and running during the construction project and congratulates the newly elected trustees and thanks the board.

ADJOURMENT

President Patterson made a motion to adjourn the meeting at 7:26pm and was seconded by Trustee Ervin.

Roll Call Vote:

Ayes: Mauzkie Ervin, Jerlene Harris, William Whitaker, Tamika Price, Barbara Fields and Roberta Patterson

Nays:

Absent: JoAnn Nesbitt

Meeting Adjourned.