

Harvey Public Library District's Board Minutes

March 13, 2014

Vice-President Fields called the Library Board meeting to order at 6:20pm.

Roll Call:

Ayes: Trustee, Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Absent: President Price

MINUTES OF THE PREVIOUS MEETING

Joyce Kellogg-Weaver made a motion to approve the February 13th, 2014 Board Meeting Minutes and was seconded by Trustee Wiley.

Roll Call:

Ayes: Trustee Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer, Kellogg-Weaver, and Vice President Fields.

Motion carried.

APPROVAL OF BILLS AND REVIEW OF ACCOUNTS

Trustee Kellogg-Weaver made a motion for the approval of the bills and accounts from February, 2014 and was seconded by Trustee Ali

Ayes: Trustee Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Motioned carried.

CORRESPONDENCE & ANNOUNCEMENTS

They are in the Director's Report

REPORT OF LIBRARY DIRECTOR

Director Flower's states that the library's day to day operations are running smoothly. Director Flowers states that we received the per capita grant and the funds have to be used by June 2015. The board suggest that we use the funds to create a multimedia studio, like Blue Island Library.

The Library is in negation with a staffing agency to fill 50 job positions. There will be two shifts available; one for \$9.00 per hour and the second shift will be \$9.25 per hour. The date for this job fair has yet to be determined. When an actual date is set, flyers will be sent to the cable channel and other venues throughout the city of Harvey. This information will also be in April's newsletter which will be sent out to the residents in a

mass mailing. We will let the Board know in advance about up-coming events so they can note it on their calendar. HPLD will also have a second Job Fair on April 4, 2014, with the Reserve Network. They will be taking resumes and interviews here at the library with the residents of Harvey.

The Annual Family Health Fair is sponsored by the Ingalls Hospital and the Homewood Rotary Club and is scheduled for Sunday, March 23rd. It will held at the James Heart School in Homewood, Illinois from 9:00am—2:00pm.

Director Flowers also stated that there will be an Author Fair/Book Signing to be held at the library on Saturday, April 12 @ 1:00pm. There will be two authors, MVP & NFL hall of famer Michael Jennings, and Monique Martin, a local children's author.

REPORT OF TRUSTEES AND COMMITTEES

Building Committee Reports

Trustee Wiley states that he is checking into the cost and availability of the properties in question across the street for our new library renovation project.

Mr. Nunn will create a mock-up for the library's renovation project.

Moody & Nolan will attend the Board meeting after the Board of Trustees have a planning session. They have stated that they will make preparations for the new library project plans once the planning session is complete.

The next meeting of the whole will be held on March, 19th, at 5:30pm. At that meeting the Board will be voting on the building plans.

Policy Committee Report

Trustee Patterson states that we are still in the middle of working on updating and revising the policies.

Unfinished Business

Director Flowers recommended to the Board that we should let Moody & Nolan know that we have \$4 million to work with and leave the extra \$.3 million as a cushion for any and all unforeseen repairs that might come up during the remodeling process.

Treasurer Joyce Kellogg-Weaver made a motion to let Moody & Nolan know that we have \$4 million to work with and leave the extra \$.3 million as a cushion for any and all unforeseen repairs that might come up during the remodeling process and Trustee Wiley seconded the motion.

Roll Call Vote:

Ayes: Trustee, Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Motion carried.

The Board tabled the construction design until after Mr. Nunn returns with his assignment and gives his report.

The Board addressed Director Flowers on the comic book issues and asked the Director to handle the problem concerning the comic book issues.

Audience Participation

James Thigpen, 15331 Ash Ave. Harvey, IL.

Who's the architect for the remodel project? Moody & Nolan.

What is Mr. Nun's involvement with the library project? He is making a scale model of the library project.

I feel you should tell Moody & Nolan what you want to spend for the project. Be sure not to get caught up in the hidden cost. They should come back with a project for the amount you quoted them and all the materials should be of quality. Make sure they have a manager on site when the project is being constructed to make sure they stay on schedule. If you use local vendors make sure they are bonded, licensed with insurance.

Be sure you know what the requirements are for hiring minorities' corporations and vendors. When putting together a studio in the library, it should be called the Harvey Library School of Performing Arts.

Mr. Bezerk Irving, 15925 Marshfield, Harvey, IL

I brought a sample of Styrofoam brick, which is just foam with a backing and sprayed. It is a synthetic product, be sure to let Moody & Nolan use real brick for the surround/wrap structure. Styrofoam is not secure and unstable and it falls apart over a short period of time. The Board should hire a General Contractor who hires the Construction Manager and a Project Manager. If you hire a CM and a Project Manager, you also need a security firm to make sure the property is safe throughout the day and night to prevent property theft.

Secretary Patterson made a motion to adjourn into Executive Session and was seconded by Trustee Wiley.

Roll Call:

Ayes: Trustee Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Motion carried.

Secretary Patterson made a motion to resume into regular session, and was seconded by Trustee Wiley.

Roll Call:

Ayes: Trustee, Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Motioned carried.

Secretary Patterson made a motion to pass the contract agreed upon for Director Flowers as stated in Executive Session. Trustee Wiley stated that the contract is not official until President Price signs the contract.

Roll Call:

Ayes: Trustee, Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Motioned carried.

Secretary Patterson made a motion to adjourn the meeting at 8:30pm and it was seconded by Trustee Wiley.

Roll Call:

Ayes: Trustee, Nesbitt, Trustee Wiley, Trustee Ali, Secretary Patterson, Treasurer Kellogg-Weaver, and Vice President Fields.

Motioned carried.

Meeting Adjourned at 8:30pm