

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES  
February 22, 2013

President Turner called the meeting to order at 4:23 pm.

Members Present: Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner. Library Director Jay Kalman and Assistant Library Director Marie McFarland were also present.

Absent: Barbara Fields, Roberta Patterson and Marion Beck.

Minutes of Previous Meeting: President Turner made the motion to approve the previous month's minutes and was seconded by Trustee Joyce Kellogg-Weaver.

Roll Call Vote: Ayes: Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.  
Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

Review of Bills and Accounts: President Turner then made the motion to approve the month's bills with the addition of an invoice from Jason Scotella for \$90.00 and was seconded by Treasurer K. Price.

Roll Call Vote: Ayes: Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.  
Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

Correspondence/Announcements: President Turner had an announcement to make. She was amazed at the talent of the children who participated in the black history program sponsored by the Youth Services department. A boy read a poem and said he had no dreams in his generation. President Turner was shocked by this and put on her volunteer hat and wants to take these children who participated in this program to Washington D.C. She has a motor coach lined up and it would cost \$215.00 per child and she is looking for sponsors. They would stay in a motel and she must contact the correct personnel to give a final list of names for security purposes. They would visit the White House, Dr. King Memorial and a few other places the children might like to visit. We would need one adult to every five children. Trustee Kellogg-Weaver asked when was this trip supposed to be happening and President Turner replied the first week of May. Also Mr. Bradley had to cancel his program due to a prior commitment but he will be rescheduling. We also showed "For Love of Liberty", a black history DVD, and had refreshments.

Report of Library Director:

The Library Director reported that Trustee Eric Patterson came in and looked at the security cameras and felt further improvements were needed. The Library Director is looking into other possible security camera options.

Report of Trustees/Committees:

Building & Grounds: Trustee E. Patterson said that the camera images were blurry and this needs to be corrected as soon as possible. There was an incident where a young man brought a gun into the building and his image was so blurry that he could not be identified by Trustee E. Patterson. Trustees were then upset that not all of them had heard about this incident. One theory on why the images are blurry is that too many employees have access to the cameras. One camera pointing straight at the men's restroom is so blurry that you couldn't tell who is coming nor going, even though the restroom is a high-traffic place. It was also felt that the security company needs to pay more attention. Trustee E. Patterson also

commented that he has been coming into the building more, walking around outside and just sitting in his car observing things. What he has noticed is that there is garbage around all over and it is not being picked up fast enough. He also felt that the back room is a fire hazard and needs to be cleaned up. President Turner made mention that a part-time employee fainted in the kitchen. Since she does not have insurance she would not take the ambulance to Ingalls hospital. Instead, another employee took her to another hospital where she was looked at and released. It was just exhaustion from a family situation and she hadn't had any sleep in days.

President Turner asked if the security cameras need to be replaced and was told by Trustee E. Patterson that Mike showed him that he could readjust the pictures to make them clearer. President Turner asked if the security guards should be the only ones with access to the security monitors and Trustee Kellogg-Weaver disagreed. It was then asked who has access to these monitors and the Director informed the Trustees that the security guards have one, Mike has one, Mr. Crudup and the Assistant Library Director all have access to the monitors. After a discussion it was decided that Mike and the security guards will be the only two to have access to the security monitors and all others will be disconnected.

President Turner made the motion that only Mike in a secured room and the security guards will have access to the security monitors and was seconded by Trustee K. Price.

Roll Call Vote:           Ayes:   Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.  
                                  Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

The Director was asked to look into information on metal detecting gates and security wands. Trustee K. Price said that there should be a Homeland Security grant for something like this. Trustee E. Patterson informed the Trustees that he attended a workshop on grants and that there is another one coming up that he will be attending. The grants are out there, you just have to know where to look. Trustees asked the Director to look into what grants are out there so we can we apply for them.

President Turner made the motion that the Director begins looking into what grants are out there for funding of metal detecting gates and was seconded by Trustee E. Patterson.

Roll Call Vote:           Ayes:   Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.  
                                  Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

Also Trustee E. Patterson would like to see the building power washed and the rails repainted when temperatures allow. He will see Mr. Crudup on this and give him some other directives. There was a discussion on the grass but that will wait until spring to see what needs to be done.

Finance:                 Report as submitted.

Planning:                Trustee Fields will report on Friends of the Library at the next meeting.

Unfinished Business: Trustee J. Kellogg-Weaver brought up the subject of a recording secretary and was told they are still looking into the matter as the wages for this person is running \$300.00 per meeting plus over time.

New Business:

Contracts:            President Turner made the motion to go into executive session at 5:14 mp to discuss contracts and was seconded by Trustee J. Kellogg-Weaver.

Roll Call Vote:           Ayes:   Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.  
                                  Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

Regular session resumed at 5:50 pm and members present were: Eric Patterson, Keith Price, Joyce Kellogg-Weaver, Annette Turner and Assistant Library Director Marie McFarland.

Trustees decided to terminate all three contracts held by the three employees and would like the Director to get them the building manager's and the assistant director's last evaluation.

President Turner made the motion that the Board terminates all three contracts as they were not legal and binding and was seconded by Treasurer K. Price.

Roll Call Vote: Ayes: Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

Friends of the Library: Tabled until the next meeting.

Treasurer K. Price made the motion to adjourn the meeting and was seconded by Trustee E. Patterson.

Roll Call Vote: Ayes: Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Barbara Fields, Roberta Patterson, and Marion Beck.

Motion Carried.

Meeting adjourned at 5:56 pm.