

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES

September 12, 2013

President Keith Price called the meeting to order at 6:00 p.m.

Members Present: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

President Keith Price made the motion to make an amendment to the regular agenda to add resolutions under new business for Marion Beck and Annette Turner as given by Attorney Clark and was seconded by Treasurer Kellogg-Weaver.

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

Treasurer Joyce Kellogg-Weaver made the motion to approve the Budget Ordinance 2013-2014 and was seconded by Trustee JoAnn Nesbitt.

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

President Keith Price made the motion to approve bills and review of accounts and was seconded by Treasurer Joyce Kellogg-Weaver.

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

President Keith Price made the motion to accept the minutes as submitted and was seconded by Treasurer Joyce Kellogg-Weaver.

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

Correspondence/Announcements: Vice-President Barbara Fields was concerned, as to whether or not the library would participate in the fire safety week program at the fire department, if so she stated that she wanted to attend. Director Sandra Flowers, said that the library usually goes every year and that someone was assigned to be there. President Price asked, Director Flowers to confirm with the fire department that the library would have a table. He also, said that board members could feel free to attend. Director Flowers stated that she let Attorney Clark know that the library filled out the survey on the construction grant for needs assessment and that she is in the process of compiling figures. Director Flowers notified the board that she will be attending a conference for library leaders in California, Oct. 28 -30. Board members asked for more details concerning the conference to determine if they also wanted to attend. A motion was made by President Price and seconded by Trustee Nesbitt, to allow Board Members to attend the Leadership Conference if they saw fit and if conference is fit for board members

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

Correspondence/Announcements cont.: Director Flowers informed the board that the library received a letter from the YMCA asking the library to be one of the vendors for their Community Affair Event on September 27, for a charge of \$50.00. Secretary Patterson asked for clarification of what the event was about. Treasurer Kellogg-Weaver stated that she was told that the YMCA was moving out. Trustee Patterson questioned the fact as to whether the YMCA was truly a YMCA. Attorney Clark was asked to look into it and to do a follow up telephone poll informing the board members of the information he obtained.

Library Director's Report: Director Flowers requested that the Board sign the Budget Ordinance. President Price asked if provisions had been made for a tutor in the ordinance and was told that there had been. Trustee Kellogg asked how much had been provided and was told \$50,000.00 by the director. Board decided to discuss details at a later date. Director Flowers gave a list of day to day operations that were being done in the library, painting almost completed, new furniture has arrived, new signage throughout building, also in the process of switching Youth Services. Secretary Patterson stated that everything was beautiful and that she was proud of the library staff. President Price said that he had gotten multiple calls about how good the library was looking. President Price commended the Director and Staff for working hard. Director Flowers stated that she and the library staff were a team and that everyone worked together. Treasurer Kellogg-Weaver also, commended Director Flowers on being trustworthy. September 30th is the last day for summer employment. The Library Fest was a success even though it rained, there were alternatives, a movie was shown in the theater. Everyone loved it. The band was great. Line Dancing program starts on Tuesday, September 17, from 6:30-7:30. Open MIC program will be held on Friday, October 4th from 5:00p.m. -8:00p.m. Basic adult computer classes will be held on Mondays and Wednesdays starting September 9 from 6:00p.m-7:30p.m. Director Flowers

reported that she had two proposals for the auditor, but will have three for board review next board meeting. Director Flowers stated that the Trustees needed to pick a date for the Environmental Scan. Library employees and trustees must be present in order to discuss challenges, weakness, and strengths when serving the community's needs. Trustees were asked to read Chapter Ten of Serving Our Public 2.0. Per Capita is due October 15, 2013. The board of trustees selected September 17 at 5:30p.m. for the Environmental Scan. Director Flowers stated that she needed everyone's receipts from the ALA Conference or some type of a track record of what was spent. Marion Beck's husband passed away the week of September 2, 2013.

Unfinished Business: Parking Lot Proposals (Sealcoats) Three proposal were presented and reviewed by the Board of Trustees, Gammon's Asphalt Paving Co., Sanchez Paving Company, INC and South Town Construction.

Secretary Roberta Patterson made the motion to accept the proposal from South Town Construction and was seconded by President Keith Price.

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

Update on new building and purchase of land: Attorney Clark stated that he had inquired on four of the previous property sites given to him by the board, and that so far he had only obtained information from two. Attorney Clark gave the board several options to consider on acquiring land for the new library building and asked the trustees to let him know if there was a piece of land that they were interested in and where it was located. Suggested sites were Bob Watson, Dixie Square and 145th & 146th Halsted.

New Business: President Keith Price made the motion to have the two seats vacated, one being of Trustee Marion Back who has passed away and the other being President Annette Turner who has passed away and to set a (10) ten day period for anyone who is interested in being appointed to the board to submit a letter to the library stating why they would like to be appointed to the vacated seat and was seconded by Treasurer Joyce Kellogg-Weaver.

Roll Call:

Ayes: JoAnn Nesbitt, Joyce Kellogg-Weaver, Barbara Fields, Roberta Patterson, and Keith Price.

Motion Carried.

Meeting was set for September 24th at 5:30p.m. to review letters submitted for appointment to the library board.

Audience Participation: Mr. Woodrow Nunn, 15521 Vine, Harvey, IL inquired as to what time the budget hearing was held. He was told by Attorney Clark that the meeting was scheduled for 5:30p.m.