

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES
Special Meeting
June 4, 2013

President Fields called the meeting to order at 5:23pm.

Members Present: Roberta Patterson, Keith Price, Joyce Kellogg-Weaver, Joann Nesbitt and Barbara Fields. Interim Library Director Sandra Flowers, Assistant Library Director Marie McFarland and General Counsel Dahal Jared were also present.

Absent: Marion Beck.

Resolution regarding participation in the meeting by telephone conference call or other electronic means - Attorney Jared checked with the Harvey Public Library District's manual and found there wasn't a policy and according to the Open Meetings Acts we do need this. Certain rules or statutes must be in place if a Trustee cannot attend a meeting, then a conference call is necessary. Example of three reasons for a trustee to participate this in an electronic meeting 1. Has a personal illness or disability, 2. Unemployment or attending a work seminar, 3. Family or other emergency. (You must give good faith for emergencies as this is a catch all phrase. You also need the means to have every person in the meeting able to hear the person on the phone etc. clearly. A Trustee should give at least a 24 hour notice if they cannot attend the meeting and want to do it by some form of electronic means. If one hour or less is given, it must be voted upon by the Board and it must be by majority vote for that Trustee to participate to be approved. You also need security measures to make sure the person you are talking with is that person. Ask them to identify themselves for the record, state their name etc. They could also participate in executive session and have them ask if any other person is in the room. If so, ask them to leave so you do not compromise the closed session.

Trustee Price makes the motion to adopt this policy as 006 and was seconded by Trustee Nesbitt.

Roll Call Vote:

Ayes: Roberta Patterson, Joann Nesbitt, Keith Price and Joyce Kellogg-Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Resolution of the Harvey Public Library District affirming it will create a separate dedicated bank account and ensure its required local match will be deposited into that account in the event it is awarded or offered a public library construction act grant as an eligible carry-over project. The library submitted a library construction grant for 2012 and was approved as an eligible carry over project and that we must now establish a separate dedicated fund account for our local share of monies or \$3.4 million dollars. The attorney has talked with the State Library and told them we are interested in being a carryover project but it is not practical for us to establish a separate dedicated fund and let the money sit there when the General Assembly is not certain they will appropriate the funds. Now they have changed their minds and as long as you pass a resolution to establish a dedicated funds account and if you are granted or offered a grant you will have a reasonable amount of time to show your matched local funds. This would be pursuant to bonds sales which the library has the authority to do. When working with the State Library we will receive sufficient time to establish this account. Trustee Price asked if we have to be ready to float bonds and the attorney said the state would have to give time to do this. We also must have this done to keep a head of other libraries who submit current grants in 2013. Trustee Price made the motion that the Harvey Public Library District affirms that it will create a separate dedicated account

and insure the local match will be deposited if awarded for the public library construction act grant and was seconded by Treasurer Kellogg-Weaver.

Roll Call Vote:

Ayes: Roberta Patterson, Joann Nesbitt, Keith Price and Joyce Kellogg-Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

The attorney suggested that Barbara Fields sign as President.

Trustee Price made the motion to adjourn the meeting and was seconded by Secretary Patterson.

Roll Call Vote:

Ayes: Roberta Patterson, Joann Nesbitt, Keith Price and Joyce Kellogg-Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.