

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES

July 11, 2013

President Barbara Fields called the meeting to order at 6:20p.m.

Roll Call: Members Present: President: Barbara Fields, Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price, Trustee: JoAnn Nesbitt

Approval of Previous Month's Minutes: Special Meeting – June 4, 2013 and Regular Meeting - June 13, 2013, Trustee Keith Price made the motion to approve both minutes omnibus, and was seconded by Treasurer Joyce Kellogg-Weaver

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price, Trustee: JoAnn Nesbitt and President: Barbara Fields

Motion Carried:

Approval of Bills: Treasurer, Joyce Kellogg-Weaver made motion to approve bills and was seconded by Trustee Keith Price.

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price, Trustee: JoAnn Nesbitt and President: Barbara Fields

Motion Carried:

Correspondence/Announcements: Secretary, Roberta Patterson gave a brief review of the ALA conference. She, also recommended that the library implement a spoken word program at the Harvey Public Library District. Trustee Keith Price said that he would like to see the information put on the Access Channel so that the word could get out to the community. Interim Director, Sandra Flowers, stated that she was familiar with the spoken word program and was already involved with the spoken word coaches at the High Schools. She further stated that she is currently working on starting a YA- (Young Adult) department and that would be one of the programs implemented. Treasurer Joyce Kellogg-Weaver asked about computers for the YA area and was assured that there would be computers for the students to use. Secretary Roberta Patterson said that she really wanted to get involved in any way possible when she was needed. Trustee JoAnn Nesbitt donated a book for the Youth Department titled " I Have A Dream". Interim Director Sandra Flowers stated that she would be starting a Book Request list and wanted to extend Book Request to the trustees.

Trustee Keith Price made motion to amend agenda to add amending of By-Laws and was seconded by Treasurer Joyce Kellogg –Weaver.

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price, Trustee: JoAnn Nesbitt and President: Barbara Fields

Motion Carried:

President Barbara Fields asked if the library had a hearing impaired program at the library and was told by the Interim Director that she would look into it and bring information to the next meeting. Treasurer Joyce Kellogg-Weaver stated that she had information on the hearing impaired, also.

Director's Report: Interim Director began her report with a review of the upcoming YA area. Trustee Keith Price stated that she make sure that the counter tops be wide enough. She stated that she had patterned them after the Park Forest Library and that they would be wide enough. Director let the board know that the audit was in, and that it was time to start on the new audit. Board was informed by the director that the Tentative Budget Ordinance was complete and ready to be signed and posted for public viewing. Director Flowers also let the board know that the Annual Report was completed and ready to be signed, as soon as Board President assigns two trustees to review board minutes for accuracy. Treasurer, Joyce Kellogg-Weaver and Secretary Roberta Patterson will come in to review minutes. In the report the Director stated to the board that the library would be closed on Friday , July 12, so that the staff could attend the funeral of Trustee Marion Beck. Board was informed that Jay Kalman has cancelled his COBRA Insurance and is filing for unemployment. The hearing took place on yesterday, July 10 at 11:00. The judge will make her rulings and forward information to the Director. Lastly, Director received a thank you letter from former Attorney Dalal M. Jarad expressing her gratitude for her employment opportunities with the Harvey Public Library District.

Report of Trustees/Committees

Trustee Keith Price: Building and Grounds Chairman asked Interim Director if she had a Buildings and Grounds Report for him, he stated that he did not receive a report for the last board meeting and that he had requested one for this meeting. Interim Director assured him that he would have one at the next meeting. She stated that she would be getting two quotes for the parking lot, Trustee Keith Price stated that there was supposed to be three, and that he did not want the same person that did the parking lot before to do it again, because it was not done correctly. He was echoed by Secretary Roberta Patterson.

Finance: Chairperson- Trustee JoAnn Nesbitt

General Fund - \$821,247.03, Gift Account - \$5, 546.17, Special Reserve - \$22.46, Vendor Account- \$52,413.94, Expense Account - \$2, 824.98, Youth Services Account - \$875.61

Treasurer Joyce Kellogg-Weaver made a motion that the finance report be accepted as stated and was seconded by Trustee Keith Price

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price, Trustee: JoAnn Nesbitt and President: Barbara Fields

Motion Carried:

Unfinished Business: Construction Project

Treasurer Joyce Kellogg-Weaver stated that before the board could revisit the construction project, the new library counsel attorney Christopher Clark, would have to be given ample time to confer with previous counsel concerning the project.

Attorney Christopher Clark stated that he would make a report next board meeting and that previous counsel Attorney Jarad stated that she kept no copies of any originals, and that they were all given to previous Director Jay Kalman. Attorney will meet with Interim Director to attain information.

New Business:

Treasurer Kellogg-Weaver reminded board that Interim Director had been given directives to secure a storage unit and that it had been done. Director Flowers stated that she had found a unit about the size of a one car garage, located in Harvey and was waiting on the ok from the board. The board and the director acknowledged that the matter had already been voted on, Director Flowers was told to go ahead as planned.

President Barbara Fields acknowledged the presence of Mr. McDowell, who was allowed to give a brief account of the status of the construction grant. He stated that he had spoken to the State Librarian and that the Harvey Public Library District was third in line on the carry over grants. He further stated that the library would have approximately (140) one hundred forty days after the effective date of the grant contract, to prepare.

Trustee Keith Price stated that agenda had been amended under New Business: A. to amend the By-Laws

Treasurer Joyce Kellogg-Weaver made motion to amend By-Laws, Article 2 – Section 3

Seconded by Secretary Roberta Patterson

Amended to read: “ In the event of a vacancy the board has the right to restructure its officers immediately.”

President Barbara Fields stated that she needed clarification before she could vote, Attorney Christopher Clark elaborated with her.

Roll Call Vote:

Ayes : Secretary:Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price, Trustee: JoAnn Nesbitt

Nays: President Barbara Fields

Motion Carried:

Treasurer Joyce Kellogg-Weaver made motion to elect Trustee Keith Price as President, and was seconded by Trustee Keith Price.

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, Trustee: Keith Price,

Nays: Trustee: JoAnn Nesbitt, President: Barbara Fields

Motion Carried:

Treasurer Joyce Kellogg-Weaver made the motion to elect Trustee Barbara Fields as Vice-President, and was seconded by Secretary Roberta Patterson

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, President: Keith Price, Trustee: JoAnn Nesbitt

Nays: Trustee: Barbara Fields

Trustee Barbara Fields gave strong comments concerning the restructuring of the board, but decided to accept the office of Vice-President.

President Keith Price made the motion that Trustee Joyce Kellogg-Weaver remain as Treasurer

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, President: Keith Price, Trustee: JoAnn Nesbitt and Vice-President: Barbara Fields

Motion Carried:

Treasurer Joyce Kellogg- Weaver made the statement that this had never happened to this board before, they never had a president die, and that there was truly nothing personal about the board's decision to reconstruct.

President Keith Price made the motion that Trustee Roberta Patterson remain as Secretary and was seconded by Secretary Roberta Patterson.

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, President: Keith Price, Trustee : JoAnn Nesbitt and Vice-President : Barbara Fields

Motion Carried:

Appointments: President Keith Price stated that he would leave appointments as is until next board meeting.

Tentative Budget: Interim Director discussed a few changes made to budget. President Keith Price asked Attorney Christopher Clark if the budget looked ok, and was told that it did.

President Keith Price made the motion to accept Tentative Budget Ordinance #2013 – 3 and #2013 - 4

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, President: Keith Price, Trustee: JoAnn Nesbitt and Vice-President: Barbara Fields

Motion Carried:

Trustee Ethics Statements

Secretary Roberta Patterson was asked to read the Trustees Ethics Statements for Library Trustees

Audience Participation: Mr. Nunn, 15521 Vine, Harvey, IL 60426, expressed strong concerns over the restructuring of the library board at this time, but was assured by the library's attorney that it was perfectly legal and that the board had a right to do what they did. . Mr. Nunn then expressed concern about the posting of the Tentative Budget. Mr. Nunn was once again referred to the library's attorney, who assured him that the proper procedures had been followed. He asked about the Trustee Ethic Statements and was given clarification.

Shontay Hall, 14601 Center, Harvey, IL 60426, stated that there was clearly a difference in the leadership of the board. She said that maybe you had to be dominant to be a President , she also complimented Vice-President on having helped her in the past and for her concern for the library. She asked Vice-President Barbara Fields not to leave the board.

Secretary Roberta Patterson stated that you don't have to be dominant to be a president but you do have to be knowledgeable.

Shontay Hall, posed a question to the attorney concerning the two vacancies on the board, she wanted to know how they would be handled due to the changes in the By-Laws.

Attorney Christopher Clark stated that when the board makes that decision he would hope that they would be prudent in their decision making, and that it is to the pleasure of the board as to how they would proceed.

Treasurer Joyce Kellogg-Weaver made the motion to adjourn the meeting, and was seconded by President Keith Price

Roll Call Vote:

Ayes : Secretary: Roberta Patterson, Treasurer: Joyce Kellogg-Weaver, President: Keith Price, Trustee: JoAnn Nesbitt and Vice-President: Barbara Fields

Meeting Adjourned at 7:40p.m.