

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES
March 14, 2013

Trustee Eric Patterson called the meeting to order at 6:10 pm.

Members Present: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver, General Counsel Dahal Jarad, and Assistant Library Director Marie McFarland.
Absent: Annette Turner, Barbara Fields and Marion Beck.

President Turner arrived at 6:14 pm and the meeting was turned over to her.

Approval of Minutes: Tabled as incomplete.

Approval of Bills: Treasurer Price made the motion to approve the bills and was seconded by Trustee Patterson.

Roll Call Vote: Ayes: Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.
Abstained: Roberta Patterson.
Absent: Barbara Fields and Marion Beck.

Announcements/Correspondence: President Turner sent a letter to Vice-President Marion Beck stating Dear Trustee Beck, We haven't heard from you in some time and we would appreciate if you would contact me or one of the other Trustees or the Library Director and let us know you are all right. We hope everything is fine with you. Sincerely Annette Turner, President and the Board of Trustees. President Turner felt that all Trustees should sign the letter. Attorney Jarad suggested that the letter should be sent certified with a return receipt request. President Turner agreed.

Secretary Patterson informed the Trustees about her ALA trip to Seattle in January. It was very informative and she brought back lots of information. A library in Canada used an automobile as a bookmobile and everyone thought it was great. Another idea was that a van could be used for the same purpose and would be cheaper than purchasing a bookmobile. Everything was attached to this car and you must be careful of the neighborhoods you go into and what personal material you bring with you. All in all it was a very unique idea.

Treasurer Price also went to the ALA convention and enjoyed himself but the weather was terrible.

Report of Trustees/Committees:

Building & Grounds – Trustee E. Patterson presented his report and stated that he was trying to be more active in coming to the library and looking around. He stated that our library is not that big and we should not see debris at the front of the building, the rails should be painted and mold should not be growing on the building. He also took a video to show that the debris had been there for several days and this is unacceptable. He also went to another grant meeting but he didn't get any real answers on what was out there for alarm systems. Trustee Patterson saw State Representative Will Davis and questioned him but Representative Davis didn't have an answer on the grant situation. Trustee Patterson will try to keep the library informed on any upcoming grant meetings. Trustee Patterson also spoke on the robbery incident and told Trustees that one of the reasons the taping of the incident was so bad was that several employees have access to the security monitors. As of last month, only the security guards and Mike will have this access and the picture should clear up. Also our security guards need to be more

visible especially around the restrooms. If you see three young people going to the restroom, you can be assured that something is going on. We need to be sure our patrons will be safe in the library. Trustee Price wants to check into the idea of having armed guards. We need to have an armed guard that would have the authority to use his weapon if a situation arises where force is needed. We also need to look for a new security guard service to see if an armed guard would be available to us. Attorney Jarad asked about the contract with Gideon's 300 and was informed that the contract was over in November 2012 and we are on a month to month basis.

Finance:

Balances in:	Expense Account	\$2,690.33
	Vendors Account	\$10,299.14
	IL Funds General Account	\$911,256.32
	IL Funds Gift Account	\$5,445.50
	IL Funds Special Reserve	\$22.46

Policy:

Trustee Kellogg-Weaver said she had been looking on the internet for an evaluation to be used for the Director's position and President Turner informed her that we have one to evaluate the Director that our Attorney drew up. The Director evaluates his staff and in turn the Board evaluates the Director. Trustee Kellogg-Weaver made the motion that we implement a policy whereas the Board be a part of every evaluation being done in the library and was seconded by Trustee K. Price

Roll Call Vote:

Ayes: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields and Marion Beck.

Motion Carried.

Treasurer Price had a question concerning the audit from O'Neil & Gaspardo. There is a check for \$5800.00 and he remembered asking the Director if we were through with the audit and he said yes. What is this invoice for if the audit was finished? Trustee R. Patterson reminded the Board of a letter from O'Neil & Gaspardo stating that they charge by the hour and when seeing the auditor we should place him/her first on the agenda. President Turner commented on the fact that this could be a new audit.

Old Business:

Trustee Price made the motion to have the Director place a notice in the papers to put bids out for an armed security guard company and was seconded by Trustee E. Patterson.

Roll Call Vote:

Ayes: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields and Marion Beck.

Motion Carried.

Mr. Nunn of Harvey wanted to ask a question. According to Roberts Rules of Order, audience participation can be before the fact, after the fact or during the fact. President Turner informed him that we do after the fact for audience participation and that is when the audience can ask questions, otherwise we could be here for hours. This way the audience gets to hear everything and then can ask questions.

President Turner then read a statement from the Director's Report concerning armed security. "As requested I have been investigating the possibility of installing a metal detector in the library. A walk through detector will cost approximately \$5000 not including installation. A detection wand will cost approximately \$150. The cost of an unarmed guard that would be dedicated to metal detection the hours we are open would be approximately \$44,000 per year. In order to confront an armed patron it might be appropriate to have an armed guard, which of course would cost extra. Since the State of Illinois will soon make it legal to carry a concealed weapon many of our patrons will begin carrying weapons for their personal protection so we will also need to approve an appropriate policy prohibiting a patron from bringing their weapon into the building." Trustees asked if we created this policy would that be legal since the State supersedes everything. The Attorney informed the Board that when you walk into a courthouse they take your guns, this would be the same principle. The Attorney will research this topic, confirm all facts and then draft a policy for the next meeting if that is the Board's pleasure. President Turner told her to please do so. Treasurer Price wants this policy posted at the front doors when it comes to fruition.

Audience Participation:

Mr. Nunn, Harvey, IL, stated that he had gotten his question answered earlier. This is a public body and he wants to know what is going on and to make informed questions. That some entities make decisions and even though they have audience participation they do what they want to do. Treasurer Price informed Mr. Nunn that the Board wants to hear what the audience has to say and if they can change a Trustee's mind and that Trustee voted on the majority whether yea or nay, that the Trustee can change his/her vote which could change the motion.

Kim Haines, Prevention Family Center (located on 154th St.) wanted to introduce herself and meet the Board. They are a treatment facility for alcohol and drugs and are trying to encourage other public organizations to become part of their coalition. Treasurer Price asked her to submit a letter to the Director or the Assistant Director explaining what she wants to do and then she could be put on the agenda. Ms. Haines said their board meets the first Friday of every month and that she would send out formal invitations to the library's Board to inform them of this.

Mr. A. Arrington works with Ms. Haines and is associated with the First Wesley Church and the not-for-profit Powering Women for Recovery 2. Mr. Arrington also works with the Restorative Justice program at the Markham Courthouse. He too would like to be placed on the agenda to explain what this organization is doing.

President Turner made the motion to go into executive session to discuss personnel matters at 7:10 pm and was seconded by Treasurer Price.

Roll Call Vote:

Ayes: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields and Marion Beck.

Motion Carried.

Treasurer Price made the motion to come out of executive session and resume the regular meeting at 7:50 pm and was seconded by Trustee E. Patterson.

Roll Call Vote:

Ayes: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields and Marion Beck.

Motion Carried.

Trustee Kellogg-Weaver made the motion to accept the severance agreement and general release to be submitted with the date of March 15, 2013, and was seconded by Treasurer Price.

Roll Call Vote:

Ayes: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields and Marion Beck.

Motion Carried.

The Attorney will email copies of the above package to President Turner and Trustee Kellogg-Weaver.

Treasurer Price made the motion to adjourn the meeting and was seconded by Secretary R. Patterson.

Roll Call Vote:

Ayes: Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields and Marion Beck.

Motion Carried.

Meeting adjourned at 7:54 pm.