

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES
September 13, 2012

President Turner called the meeting to order at 6:12pm.

Members Present: Barbara Fields, Roberta Patterson, Eric Patterson Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Trustee Price wanted it noted that if the trustees made an agreement that if we didn't have a meeting to approve the month's bills as long as all trustees are called this was ok but he did not receive a call that the month's meeting was cancelled; he only received a call to come and sign checks. Trustee E. Patterson said he didn't receive a call at all. President Turner said we will deal with this later.

Minutes of Previous Meeting: President Turner made the motion to approve the July 12, 2012, minutes and was seconded by Trustee J. Kellogg-Weaver.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Motion Carried.

President Turner made the motion to approve the July 16, 2012, special meeting minutes and was seconded by Trustee J. Kellogg-Weaver.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Motion Carried.

Since there was no August meeting, a discussion was held on who was called and for what. The trustees decided that a paper trail is needed whenever a phone poll is called for. President Turner reminded trustees that bills can go out unapproved if under \$2000.00 and anything else must go to the Board. Trustee Price reminded the trustees that it takes only two trustees to call a special board meeting. It was decided that the trustees needed to go into executive session.

President Turner made the motion to go into executive session at 6:28pm to discuss policy and was seconded by Trustee E. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Motion Carried.

President Turner made the motion to adjourn executive session and resume the regular meeting at 7pm.

Members present: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Marion Beck.

Cook County Tax Distribution: A balance is owed to Cook County for taxes from 1993. The amount due is \$6,513.28 and it is in the bills for this month. Trustee Price made the motion to approve paying this bill in the amount of \$6,513.28 and was seconded by Trustee J. Kellogg-Weaver.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Motion Carried.

Audit Fiscal Year Ending 2011: The auditor went over some general points on the 2011 audit and said we are in good shape

Hartford Insurance: A letter was received from Hartford Insurance Company stating that the deductible was going up from \$2000.00 to \$2500.00. The increase is due to the fact that underwriting guidelines have been changed. The Board asked the Attorney to check out these changes and if they are changes that are for everyone and not just the Harvey Public Library District.

President Turner had to leave at 7:20p and asked Treasurer Price to take over.

A letter was received from the Library's quilting group asking if they could hold a bazaar on December 8, 2012. Treasurer Price made the motion to approve the quilting group's use of the theatre and was seconded by Trustee R. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, and Joyce Kellogg Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Report from Library Director: Just a reminder that we need two trustees to look at the Secretary's minutes and sign the Secretary's Audit for the FY July 1, 2011 to June 30, 2012 for the Per Capita. It was decided that Trustees J. Kellogg-Weaver and B. Fields would do this either online or come into the building.

Reports of Trustees/Committees

Building & Grounds – No report

Policy – No report

The Attorney informed the Board that their referendum has a five year life from April 2011 to April 2016.

This gives the Board the authority to act on it.

Finance – Taken as submitted.

Planning – Trustee Fields would like from each Trustee in writing a list of what they would like to see in the new building by the next Board meeting.

New Business – Dixmoor Public Library District – their contract is over and they have moved on to the Robbins Library.

Presentation of Audit FYE 2011 – The auditor went over some highlights of the audit and told the Board that the library received an unqualified report. This means it is the highest report he can give. Nothing appears to be wrong and we are starting off the new Fiscal Year with a cash-on-hand balance of \$778,755.00.

Audience Participation: Mr. Nunn, Harvey, IL, asked how is the building project going? The Board referred to the Attorney who informed Mr. Nunn that until the state approves more money in their grants we basically are at a stale mate.

Trustee J. Kellogg-Weaver made the motion to ratify July's bills and was seconded by Trustee R. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, and Joyce Kellogg Weaver.

Abstained: Eric Patterson.

No: Keith Price.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Treasurer Price made the motion to approve the August bills and was seconded by Trustee R. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, and Joyce Kellogg Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Treasurer Price made the motion to adjourn the meeting at 7:55p and was seconded by Trustee E. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, and Joyce Kellogg Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Meeting adjourned at 7:55pm.