

# HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES

June 14, 2012

Treasurer Price called the meeting to order at 6:00pm.

Members Present: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price and Joyce Kellogg Weaver.

Absent: Marion Beck and Annette Turner.

Minutes of Previous Meeting: Trustee Kellogg-Weaver made the motion to approve the previous month's minutes and was seconded by Trustee E Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price and Joyce Kellogg Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Review of Bills and Accounts: Treasurer Price made the motion to approve the bills with the addition of one bill, Attorney Jarad in the amount of \$2280.00, which was received today and added by the Director and was seconded by Trustee E. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price and Joyce Kellogg Weaver.

Absent: Marion Beck and Annette Turner.

Motion Carried.

Correspondence/Announcements: A letter was received from the Dixmoor Public Library District informing us that they would like to renew their contract for one year, 50% of the 2011 real estate taxes and no per capita grant payment. Dixmoor Public Library District owes the Harvey Public Library District the second contract payment for the 2011/2012 year and the per capita payment. If the Dixmoor Public Library District wants to extend for another year, they need to pay what they owe and renew for the same terms for the 2012/2013 service year. Tabled for further discussion later in the evening.

Attorney D. Jarad arrived at 6:09pm.

Director's Report: Nothing additional to add to the report.

Report of Trustees/Committees:

Building & Grounds: Trustee Eric Patterson apologized for not being here but his health is better now and he is ready to go. His biggest concern is with the architect firm being two million dollars over what we stated to them. We told them not to go over 12 million and they went to 14 million. Also why haven't we received information on the changes we wanted made? Trustee E. Patterson asked the Attorney if she had anything from the architects and she replied that she had not. With the consensus of the Board the Attorney was asked to contact the architects and find out why we haven't received the new sketch, measurements, and why is the cost 14 million dollars instead of 12 million dollars.

Trustee Beck arrived at 6:14pm.

Trustee E. Patterson said that he and Trustee Kellogg-Weaver met with the owner of the houses to the North and he wants \$450,000.00 for the two houses when they are only worth approximately \$96,000.00 and \$86,000.00 respectively.

<u>Finance/Policy:</u>	General Fund	\$961,994.31
	Special Reserve Fund	\$22.46
	Gift Account	\$5441.72
	Vendors	\$25,747.11
	Expense	-\$111.97

Planning: No report.

President Turner arrives at 6:21pm.

Treasurer Price turned over the conducting of the meeting to President Turner at 6:23pm.

Unfinished Business:

Youth Services Policy 403 changes:

Policy change to be made – Policy 403 will revert back to age 7 years. After several minutes of discussion it was decided that the Director will give the old policy and the new policy to the Attorney so she can draft changes.

There are three stipulations that the Board instructed the Attorney to base her draft on.

1. A phone call will be made to the child/children's parent informing them that there is a discipline problem that needs to be corrected or remedied.
2. The child/children must be picked up in a timely manner when the parent has been out of the building for 2 to 2.5 hours or longer.
3. Notification will be made to the proper authorities including DCFS and the Youth Department of the Harvey Police Department if necessary.

President Turner made the motion that the new Policy 403 changes be accepted and reverted back to the old policy 403 with the changes the Attorney drafts and was seconded by Trustee Price. Trustee Price would like notices posted all over the building.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Marion Beck, Joyce Kellogg Weaver and Annette Turner.

Motion Carried.

New Business:

Document for the Auditor – This letter releases the audit. President Turner would like to call a special meeting to discuss this matter and give time to the other Trustees to thoroughly read this document. It was decided that a special meeting will be held Tuesday, June 19, 2012 at 4:30pm. Also the tentative budget will be discussed.

Vice-President Beck made the motion to hold a special meeting to discuss the document for the auditor and the tentative budget and was seconded by Treasurer Price.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Marion Beck, Joyce Kellogg Weaver and Annette Turner.

Motion Carried.

Bond Information – President Turner stated that all of our records should indicate that we voted for a four million dollar bond and not a penny more. We also voted that any legal document or anything else will come to our Attorney first to be interpreted and then come back to the Trustees. If the Library does not get the state grant then other ways will have to be investigated.

Prevailing Wage Rate – President Turner made the motion to approve Ordinance 2012-2 an ordinance providing for the payment of, and ascertaining the prevailing rate of wages for laborers, mechanics, and other workers, employed in performing construction of public works and was seconded by Treasurer Price.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Marion Beck, Joyce Kellogg Weaver and Annette Turner.

Motion Carried.

Tentative Budget tabled until Tuesday, June 19, 2012 at 4:30pm.

Float – Fourth of July float – Trustee R. Patterson informed the Board that Associated Attractions handles all floats in this area and we need to place this order right away. They will pull the float; decorate the float etc. for \$700.00.

President Turner informed the Trustees that the Youth Services' fundraiser was a success. We have enough money to ride in a motor coach and to get a proper lunch. What we don't have is enough money to get T-shirts for the children to be able to identify them. President Turner would also like to thank Mr. McDonough for

contributing \$150.00 and Trustee Kellogg-Weaver for getting \$200 in donations and to Trustee R. Patterson for \$160.00 in donations. Trustee Kellogg-Weaver is going to take care of the bookmobile fundraiser/s. This is a purchase that the state grant will not allow any money for.

And lastly several staff members and a Trustee will be going to ALA in California June 21 – 26. We wish them good luck.

President Turner made the motion to go into executive session to discuss the Dixmoor Public Library District contract at 7:10pm and was seconded by Trustee Fields.

Roll Call Vote:           Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Marion Beck and Annette Turner.

Nays: Keith Price and Joyce Kellogg Weaver.

Motion Carried.

The Board came out of executive session at 7:14pm

Members Present:       Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Marion Beck, Joyce Kellogg-Weaver and Annette Turner.

President Turner made the motion to go back into regular session and was seconded by Treasurer Price.

Roll Call Vote:           Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Marion Beck, Joyce Kellogg-Weaver and Annette Turner.

Nays: Keith Price.

Motion Carried.

Treasurer Price made the motion to deny the request from item A and was seconded by Vice-President Beck.

Roll Call Vote:           Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Marion Beck, Joyce Kellogg Weaver and Annette Turner.

Motion Carried.

Audience Participation: Lena Howard, Dixmoor, IL, just came in to hear about the Dixmoor Public Library District proposal.

Fred Smith, Harvey, IL, been a resident in the area since 1969 and wanted to know what was going on with the building project. President Turner informed him that since we are waiting on a state grant, not much. The grantee will be notified in August and we hope to be one of them then we will let everyone know what's going on. Mr. Smith also told the Board of the two story library on Sibley Blvd. in Hammond, IN. Treasurer Price said he will try and take a trip over there to check it out.

Anthony Oliver – Architect, Construction Manager and Sugar Grove Library Trustee came in to see how things were going. Mr. Oliver informed the Board that the Sugar Grove Library is approximately the size your library is going for. Mr. Oliver also commented that he might be able to help with the children's T-shirts for the Tuskegee project.

Treasurer Price made the motion to adjourn and was seconded by President Turner.

Roll Call Vote:           Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Marion Beck, Joyce Kellogg Weaver and Annette Turner.

Motion Carried.

Meeting adjourned at 7:25pm.