

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES
July 12, 2012

President Turner called the meeting to order at 7:38pm.

Members Present: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Minutes of Previous Meeting: President Turner made the motion to approve the previous month's minutes and was seconded by Trustee E. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price and Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Motion Carried.

Review of Bills and Accounts: President Turner made the motion to approve the bills and to table the review of accounts and was seconded by Trustee E. Patterson.

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price and Joyce Kellogg Weaver and Annette Turner.

Absent: Marion Beck.

Motion Carried.

Correspondence / Announcements:

We have received the balance due from the Dixmoor Public Library District but we have not received the November Per Capita payment yet.

Secretary Roberta Patterson attended the ALA Conference in California and brought information to share with the other Trustees and a sample of a product that stores DVDs & CDs. She also brought information on bookmobiles and that they start in price from \$300,000.00 and up. If the Director and Youth Services Manager both write grants this is something we need to look into. Trustees also asked what are done with our old books to which they were informed that most go into the book sale, some are recycled to other places and others are thrown away.

Fourth of July Float – The Float was beautiful but we will not be using Associated Floats again as the crew they sent to drive the float was not up to par.

Director's Report:

The Director had nothing new to add to his report.

President Turner wanted to know why the library had two operating systems.

President Turner also reminded all Trustees that they receive the magazine "Voice for American Libraries" and asked them to please read it.

Report of Trustees/Committees:

Building & Grounds – Trustee E. Patterson would like a list of three things that we really need for the new building from each Trustee. He also informed the Board that the boardroom is approximately 375 square feet and hopes that this will move us along a lot faster. The Director was asked how old the current building is and the reply was approximately 40 years with the addition being about five years younger. Trustee Price would like to see the front lot resealed and restriped.

Treasurer – No Report.

Planning – Trustee Fields said that the employees have some good ideas and we need to meet with them.

President Turner informed the Board that we did get the state grant but the state ran out of money so we are on a waiting list and who knows how long that wait will be. So now we have to deal with some things but it won't be tonight. President Turner also reminded everyone that every legal document must go through the Attorney and then it will come to the Board. The Director will do this immediately so the Attorney can give us her interpretation of the document and then the Board will be prepared to deal with the matter at hand.

Trustee E. Patterson would like to remind all Trustees that in-house business needs to stay in-house.

Youth Services Policy –The Attorney didn't send the policy back to us until yesterday. This policy was voted on last month and needs to be posted at the front door and in the Youth Services department. Staff is to be reminded that a note will be posted at the front door informing the parent where the child has been taken if necessary and that an incident report will be filled out. Assistant Director will make sure each department has the necessary paperwork.

Dixmoor Public Library District – The June 1 balance of 5,792.60 has been paid but their contract has not been renegotiated as of this date. Dixmoor Public Library District sent a letter stating that they would like to reduce the amount of their contract payment from 70% to 50% and keep their per capita payment. President Gwen Davis of the Dixmoor Board and the Treasurer, Juanita Davis were present and stated they would like these changes so they would have funds to build a media center for the residents of Dixmoor. They then presented the Board with the check for the 2011 per capita in the amount of \$4025.78. They also informed the Board that they have a new attorney. President Turner informed them that the contract was to be renegotiated and that the attorneys will handle the matter. Trustee Price asked if there could be a month to month contract/verbal agreement with the Dixmoor residents for the same prices until the attorneys get a contract worked out.

Audience Participation:

Mr. Nunn, Harvey resident, just wanted to inform the Board be alert for tax levies that may affect the library's tax levy and bonds and this could interfere with what you want to do.

Trustee Price makes the motion to adjourn at 8:20pm and is seconded by Trustee E. Patterson

Roll Call Vote: Ayes: Barbara Fields, Roberta Patterson, Eric Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Marion Beck.

Meeting adjourned at 8:20pm.