

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES  
Special Meeting June 29, 2011

President Turner called the meeting to order at 6:37pm.

Members Present: Roberta Patterson, Keith Price, Joyce Kellogg-Weaver, and Annette Turner.

Absent: Barbara Fields, Eric Patterson, and Marion Beck.

President Turner asked if anyone finished their assignment and Trustee Kellogg-Weaver said she found a conference she would like to go to in Chicago July 6,7 & 8. This conference is the 25<sup>th</sup> annual Elder Rights Conference.

President Turner made the motion to approve Trustee Kellogg-Weaver attending this conference and was seconded by Trustee Kellogg-Weaver.

Roll Call Vote: Ayes: President Turner.

Nays: Roberta Patterson, Keith Price and Joyce Kellogg-Weaver.

Absent: Eric Patterson, Barbara Fields and Marion Beck.

Motion Failed.

Trustee Roberta Patterson made the motion that Trustee Kellogg-Weaver, R. Patterson and K. Price attend this meeting if Trustee Price's per diem money is paid back and was seconded by Trustee Price.

Roll Call Vote: Ayes: Roberta Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Eric Patterson, Barbara Fields and Marion Beck.

Motion Carried.

President Turner has seen the people from the old Citizen's Bank building and is talking to them.

Trustee R. Patterson has began calling the planning department and the mayor and has yet to hear from anyone.

President Turner has given out an evaluation form for trustees to look at and add to. She would like to see the Board President, Secretary and the employee to sign off on it after the evaluation has been done.

For the regular meeting on July 14<sup>th</sup>, President Turner would like everyone to have their assignments finished and be prepared to work on the budget. President Turner would also like to start the budget process in the finance meeting. Trustee Price will have the Director give him a list of items that the Board wants to go over:

1. Copy of the Budget itemized line by line
2. Insurance policies
3. All contracts
4. Payroll, year to date
5. Vacation time per employee
6. All bank accounts by banks and amounts
7. Deed we paid off – how much extra did it cost the library from December 2010 to May 2011.

Trustee Price will submit this to the Director in a formal letter.

Fourth of July parade – the library is in it this year walking with book carts and it is to be held on Saturday, July 2, 2011 at 10am if any trustee would like to attend.

Trustee Price asked if the library had a tutor and was informed we did not have one that used the building.

President Turner made the motion to adjourn the meeting and was seconded by Trustee Kellogg-Weaver.

Roll Call Vote: Ayes: Roberta Patterson, Keith Price, Joyce Kellogg-Weaver and Annette Turner.

Absent: Barbara Fields, Eric Patterson and Marion Beck.

Motion Carried.

Meeting adjourned at 7:16pm