

HARVEY PUBLIC LIBRARY DISTRICT

15441 Turlington Avenue
Harvey, IL 60426-3683
Web Address: www.harvey.lib.il.us

(708) 331-0757 (FAX) 331-2835
(TDD) 331-0767
Email: has@harvey.il.us

July 10, 2007

BOARD OF LIBRARY TRUSTEES

Thursday, July 12, 2007 at 6:00 pm

ROLL CALL

1. APPROVAL OF MINUTES OF PREVIOUS MEETING
2. APPROVAL OF BILLS AND REVIEW OF ACCOUNTS
3. CORRESPONDENCE / ANNOUNCEMENTS
4. REPORT OF LIBRARY DIRECTOR
5. REPORT OF TRUSTEES/COMMITTEES
 1. Building & Grounds
 2. Finance
 3. Planning
6. UNFINISHED BUSINESS
 1. Long Range Plan
7. NEW BUSINESS
 1. ALA/ILA Memberships for Trustees
 2. Approval of an ordinance providing for the payment of, and ascertaining the prevailing rate of wages for laborers, mechanics, and other workers, employed in performing construction of public works.
 3. Approval of annual ordinance authorizing public library district non-resident cards
8. AUDIENCE PARTICIPATION

HARVEY PUBLIC LIBRARY DISTRICT'S BOARD MINUTES
July 12, 2007

President Julius Patterson called the meeting to order at 6:12 p.m.

Members Present: Marion Beck, Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, Eric Patterson, and Annette Turner

Absent: Brenda Thompson

President Patterson amended the agenda by adding an executive status meeting to discuss personnel after the discussion of new business.

Minutes of Previous Meeting:

Trustee Kellogg-Weaver made the motion to approve the minutes from June 14, 2007 and was seconded by Trustee Eric Patterson.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, Eric Patterson, and Annette Turner

Absent: Brenda Thompson

Motion Carried.

Review of Bills and Accounts:

Trustee Kellogg-Weaver made the motion to approve the previous month's bills and was seconded by Trustee Eric Patterson.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg-Weaver, Brenda Thompson, Barbara Fields, Eric Patterson, and Annette Turner

Nays: Annette Turner

Absent: Brenda Thompson

Motion Carried.

President Julius Patterson welcomed Assistant Director Marie McFarland to the board meeting.

Assistant Director Marie McFarland thanked the board for giving her the opportunity to fulfill the Assistant Director's position.

The Finance Committee informed the board that the tentative budget was complete and that the budget has to be on display for thirty days prior to the budget hearing. Therefore, the August board meeting will need to be moved to a later date.

Library Director Jay Kalman stated that September 25th is the last day that the budget can be passed.

Trustee Beck requested a copy of the previous year's budget for comparison.

Library Director Kalman explained that due to past budget constraints the board voted on suspending American Library Association and Illinois Library Association memberships in order to save money.

Trustee Turner stated that individual memberships to ALA were sufficient and corporate memberships were not necessary.

President Patterson made the motion to approve ALA and ILA membership dues for board members of \$1225.00 and was seconded by Trustee Turner.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg Weaver,
 Barbara Fields, Eric Patterson, and Annette Turner

Absent: Brenda Thompson

Motion Carried.

Library Director Kalman stated that there was an increase in hourly wages for the security guards effective November 5, 2007. The previous amount was \$12.99 per hour for the first guard and \$12.49 per hour for the second guard and the amount will increase to \$15.99 per hour for the first guard and \$15.29 for the second guard per hour. The difference is a \$10,000 annual increase.

President Patterson recommended that certain improvements be made as a stipulation for the rate increase of the security company.

Trustee Beck recommended that the board research the rates of other security companies before deciding to adhere to a rate increase.

Trustee Eric Patterson asked if the library was currently satisfied with services and Library Director Kalman stated that the library was satisfied with the management of the company.

Assistant Library Director Marie McFarland stated that she has spoken to the guards about the guards being in different locations and that a desk would be placed near the back of the building.

The board decided that Library Director Kalman would begin searching for different security companies.

Library Director Kalman summarized the Prevailing Wage Ordinance, which is an ordinance that must be passed annually by law that states that certain wages must be paid to skilled laborers.

Trustee Beck made the motion to approve Prevailing Wage Ordinance 2007-1 and was seconded by President Patterson.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg Weaver, Barbara Fields, Eric Patterson, and Annette Turner

 Absent: Brenda Thompson

Motion Carried.

Library Director Kalman explained that the Library Card Ordinance is an annual ordinance authorizing public library districts to provide library services to nearby residents that live in unincorporated areas.

Trustee Beck made the motion to approve Prevailing Wage Ordinance 2007-1 and was seconded by Trustee Turner.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg Weaver, Barbara Fields, Eric Patterson, and Annette Turner

 Absent: Brenda Thompson

Motion Carried.

Trustee Beck made the motion to change the August board meeting date to August 30th and was seconded by Trustee Turner.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, Eric Patterson, and Annette Turner

 Absent: Brenda Thompson

Motion Carried.

President Patterson added a new committee (Policy Committee) to the Finance committee to include a Policy Committee. The committee will be the Finance/Policy Committee.

Trustee Turner and Trustee Beck were appointed to review previous board meeting minutes.

Library Director Kalman stated that the Quilting Club would like to hold a fundraiser on Saturday December 8th in order to raise money for the American Cancer Society.

Trustee Turner objected to the fundraiser due to the fact that there is already a fundraiser being held in July for the American Cancer Society.

Members of the quilting club came into the meeting and explained the details of their fundraiser.

It was decided that the fundraiser would continue and any money collected would be added to next years contributions.

Executive Session began at 7:00.

Regular Board Meeting Resumed at 7:25

Members Present: Marion Beck, Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, Eric Patterson, and Annette Turner

Absent: Brenda Thompson

Trustee Kellogg-Weaver made the motion to not renew Homer Dillard's contract and was seconded by Trustee Eric Patterson.

Roll Call Vote: Ayes: Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, and Eric Patterson,

Absent: Brenda Thompson

Abstain: Marion Beck and Annette Turner

Motion Carried

Trustee Kellogg-Weaver made the motion to hire Daryl Crudup as of August 1st at a salary of \$40,000 without benefits and was seconded by Trustee Fields.

Roll Call Vote: Ayes: Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, and Eric Patterson,

Absent: Brenda Thompson

Nays: Marion Beck and Annette Turner

Motion Carried.

Trustee Kellogg-Weaver made the motion to retain Homer Dillard as a consultant effective August 1st for one year with a salary of \$20,000 including medical benefits and was seconded by Trustee Eric Patterson.

Roll Call Vote: Ayes: Julius Patterson, Joyce Kellogg-Weaver, Barbara Fields, and Eric Patterson,

 Absent: Brenda Thompson

 Abstain: Marion Beck and Annette Turner

Motion Carried.

President Patterson made the motion to adjourn the meeting at 7:28 pm and was seconded by Trustee Kellogg Weaver.

Roll Call Vote: Ayes: Marion Beck, Julius Patterson, Joyce Kellogg-Weaver, Brenda Thompson, Barbara Fields, Eric Patterson, and Annette Turner

 Absent:

Motion Carried.

Meeting adjourned at 7:28 pm.